ReCAP Technology Committee
Charge

The ReCAP Technology Committee (TC) advises ReCAP's Assistant Director for IT, the Executive Director, and Board on policies, activities, and direction for advancing and aligning technology goals among the ReCAP partners.

The Committee's purpose is to:
● Ensure that ReCAP's technology systems align with the expectations and strategic priorities established by the ReCAP Board
● Ensure that ReCAP's technology systems and services are innovative, transformational, sustainable, and introduce new efficiencies and economies of scale
● Foster new working norms and partnership across institutions that will efficiently and successfully operationalize and sustain robust and impactful collaborative technologies, including through specific subcommittees or functional working groups established to advance strategic goals
● Advocate for current and future needs, provide input on project development (including grant-funded projects), seek input from others within ReCAP and externally as appropriate, and offer strategies for prioritizing and resourcing new initiatives
● Provide oversight and direction for developing and communicating policies that support the operation of ReCAP's collaborative technologies
● Actively engage with other ReCAP committees on topics that warrant broader discussion or guidance, especially to clarify policies, goals, and project deliverables, and establish cross-functional working groups as appropriate.
● Advise ReCAP on external relationships and vendor partnerships
● Liaise with leadership from home institutions so that ReCAP is well informed
● Form, charge, and oversee subcommittees, working groups, and steering groups to focus on specific tasks or projects as appropriate.

The Committee expects that as initiatives and areas of concentration evolve, it will regularly review its charge and those of its working groups to ensure continued relevance and strategic focus.

The Committee, convened by the ReCAP Assistant Director for IT, will meet quarterly but may adjust frequency upon agreement across the membership.

Membership shall consist of no fewer than two representatives from each ReCAP institution and ReCAP itself. These members will be designated based on their ability to provide guidance on all ReCAP technology-related decisions and issues serving as a bridge between institution staff and ReCAP staff to ensure robust communication. Additional staff from across ReCAP partner libraries may be invited to participate in the committee's work as needed.

Approved by the ReCAP Board of Governors, February 2023