

Access Committee Charge

The ReCAP Access Committee works to ensure that collections access policies complement local and shared collection needs of member institutions. Committee members solicit broad feedback from stakeholders and develop responsive policies to support an evolving access and delivery model in line with member expectations, and effectively communicate these policies locally. Members of the committee also create public-facing documentation related to access services for distribution to the larger community of shared print repositories.

Membership

Membership shall consist of no fewer than two representatives from each ReCAP institution and two members representing ReCAP. These members will be designated based on their ability to provide guidance on all ReCAP access-related issues as they arise, and serve as a bridge between institution staff and ReCAP staff to ensure robust communication. Additional staff from across ReCAP partner libraries may be invited to participate in the work of the committee as appropriate. Meetings will be open to all ReCAP partner library staff.

The Access Committee will:

1. Advise the ReCAP Executive Director and board on access-related issues affecting the consortium
2. Align service expectations and related staff- and public-facing messaging across member institutions
3. Evaluate and suggest enhancements to ReCAP delivery and access policies and procedures
4. Explore, identify and define new needs relating to services and training
5. Communicate with other ReCAP committees on areas of overlap as appropriate

Communication Norms

Internal: The group will communicate regularly via email and meet virtually via Zoom as needed, but no less than twice yearly. Agendas and other working documents will be shared using a Google Team Drive.

External: The group will report to the ReCAP Board and to other Advisory Groups as needed, but at least annually.

Current representatives:

- Zack Lane, Columbia
- Holly Kozlowski, Columbia
- Amy Boucher, Harvard
- Suzanne Wones, Harvard
- Peter Bae, Princeton
- Marie Wange-Connolly, Princeton
- Melissa Gasparotto, NYPL
- Heide Miklitz, NYPL
- Mike Gibbons, ReCAP
- Ian Bogus, ReCAP