

ReCAP Preservation Advisory Group Charge

The ReCAP Preservation Advisory Group (PAG) provides vision and advisory support for preservation management of collections stored at ReCAP. PAG members serve as expert advisors to the ReCAP board on preservation and related risk management issues, as well as serving as liaisons to their own institutional partners involved in ReCAP management. PAG membership includes preservation, conservation, and/or collection management representatives from member institutions who work together to make recommendations and advise the ReCAP Executive Director. PAG embraces transparency, alignment, and evidence-based approaches to preservation that strengthen ReCAP preservation strategies, and, in turn, institutional preservation objectives. The work of PAG aims to enrich communication and inquiry about preservation in a way that not only protects collections, but supports a vision of preservation as a crucial element for access.

PAG will provide support in the following ways:

- Evaluating preservation systems and models, recommending improvements, and advising on program development and management, including but not limited to environmental specifications, emergency management, preventive conservation, risk management, handling and transport, construction design review, workflows, and other areas.
- Exploring, identifying and defining needs for development, including program areas and training
- Finding efficiencies through agreement and reducing duplication of effort, which in turn can support overall partners' preservation goals at ReCAP and at their institutions
- Providing special project advisory support for the ReCAP Executive Director, including review of preservation elements of projects.

Membership

- Priscilla Anderson, Senior Preservation Librarian, Harvard Library
- Ian Bogus, Executive Director, ReCAP
- Brenna Campbell, Preservation Librarian, Princeton University Library
- Rebecca Fifield, Senior Manager, Collections Management, New York Public Library
- Janet Gertz, Director for Preservation, Columbia University Libraries
- Alexis Hagadorn, Head of Conservation, Columbia University Libraries

Collaborators

- Princeton Township Emergency Services: Fire Department, Police, etc
- Public Safety
- Barbara Valenza, Library Communications Manager, Princeton University Library
- Princeton University Environmental Health and Safety (EHS)

Communication Norms

Internal: The group will communicate via email and Zoom. The group will meet in person for a full day once annually. Agendas and other working documents will be shared using a Google Team Drive.

External: The group will report to the ReCAP Board and to other Advisory Groups as needed, but at least annually.

Meeting Schedule

Currently, the group meets once per month for one hour. For the long term, the group will meet as needed but at least biannually.